

Patty Tydings

Summary of qualifications

- 26 years of writing, research, and editing experience
- Author of many proprietary articles and scientific papers
- Author of seven software, training, and medical device/tool manuals
- Oil and gas industry, medical, engineering, software documentation
- 6 years of teaching college-level English
- 8 years of teaching all levels of high school English
- Department chair/lead teacher supervising 17 teachers
- Former supervisor of college enrichment program
- Project management experience
- Grant/proposal writer

Professional experience

7/2008 - present Tydings Document Solutions Houston area
Writer, Editor, Project Manager

- Write proposals for clients such as Schlumberger and ConocoPhillips
- Write software and device documentation
- Interested in branching this new business into other areas
- Other resources available (writers and graphic artists)

10/2000 - present (still at ACC) Alvin ISD and Alvin Community College (ACC)
English Teacher/Department Chair

- Currently teach Technical Communications at ACC
- Taught freshman- through senior-level and college English
- Served as English Department Chair at Manvel High School
- Hired and trained new teachers, wrote curriculum
- Obtained College Board certification
- Graded Scholastic Aptitude Test (SAT) essays
- Awarded 2008 British Petroleum grant for a science academy (\$10,000)
- Served as Upward Bound teacher, Alvin High School liaison at ACC

1/1999 - 10/2000 COADE Engineering Software Houston
Manager of Publications

- Wrote/edited all printed and online engineering software documentation for programs such as CAESAR II
- Designed user guides in FrameMaker

1995 - 1998 COREComm Technical Communications Houston
Senior Technical Writer/Editor

- Worked primarily in oil and gas industry and in software development (clients included Halliburton, Brown & Root, MCI WorldCom)
- Wrote and edited manuals, reports, articles, and marketing documents
- Designed documents in Word, PageMaker, FrameMaker, Acrobat

- Coordinated process, engineering, training, and proposal documentation projects with multidisciplinary teams and subject matter experts

1992 - 1995 Stephen F. Austin State University Nacogdoches, TX

Educational Project Coordinator/Administrator

- Hired and supervised personnel
- Wrote policies and reports
- Evaluated and reported on success of programs for continued funding

1988 - 1995 Stephen F. Austin State University Nacogdoches, TX

English Instructor

- Instructed students in technical writing, world literature, and freshman composition
- Presented papers at Council of College Teachers of English and other conferences

Education

1982 - 1989 Stephen F. Austin State University Nacogdoches, TX

Master of Arts, English

Bachelor of Applied Arts and Sciences, Journalism

Emphases: Writing, editing, publishing, research

Campus newspaper reporter/editor (1982 – 1985)

Affiliations

Society for Technical Communications

International Association of Business Communications

American Medical Writers Association